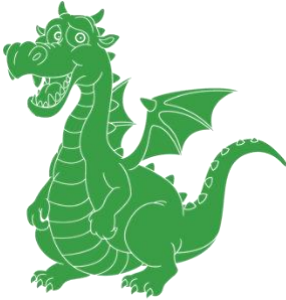


Meeting Minutes



**SUSICK
DRAGONS**

Susick Elementary PTO

Date: 4/9/19

Location: Susick Media Center

Meeting Called To Order By: Christina Coppola-Hanna Time: 6:04 pm

Attendance:

Christina Coppola-Hanna – President, Debbie McGee – Treasurer, Jill Burch – Secretary, Michele Babbish – Principal, Andrea Trost,, Shane Cotton, Jolynn Stucky, Julie Kelly, Amanda Waelchli

Officers' Reports

Secretary: Jill Burch

- Minutes presented and voted on.
 - A.Waelchli motioned and J. Stucky seconded the motion
- Meeting with Mrs. Babbish and 5th grade teachers Thursday to discuss 5th Grade Graduation

Treasurer: Debbie McGee

- Budget presented and voted on
 - J. Stucky motioned and A. Waelchli seconded the motion
- Spring Carnival Friday, June 7th Update:
 - Photo Booth booked and paid for - \$285
 - Mini Donut Food Truck – A. Waelchli's uncle owns the truck and would like to sell at the Spring Carnival. \$5 for a dozen small donuts with toppings. Will also sell Gatorade. She will ask if they will donate 5% of proceeds to PTO. Voted on – unanimous vote (8-0)
 - Need to secure NHS students to help out
- DAV box has changed owners. New owners contacted office and dropped off check for missing months
- World's Finest Chocolate Update: 202 sold/returned. Deadline for money turn in is Friday April 12th. Less than 20 boxes left out of original 300.

President: Christina Coppola-Hanna

- Susick Spotlight Talent Show – Volunteers needed to help at the PAC. Will send out a Bloomz notice soliciting parent volunteers.
- 2019/2020 Board Member Nomination Forms – passed out to all in attendance.

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Will also make them available to all staff members as well as parents via Bloomz. Discussion was held on nominating process/questions. Nominations will be due by Friday May 11, for elections at next meeting on May 14.

- Teacher Appreciation Week Items:
 - Monday: Breakfast items – Bagels, Pastries, Yogurt Bar, will be sure to include Gluten-Free options - C. Coppola-Hanna to lead
 - Wednesday – Special treat for staff – (free of charge to PTO, so will not report in minutes to keep it a surprise!)
 - Friday: Lunch - Salad Bar, Risotto, Chicken, Desserts – Jolynn to lead
 - Gift Cards for Staff discussed and approved by all in attendance. Will piggyback again with parents who may want to donate towards the gift. Vote 8-0.
 - Suggested by A. Waelchli we include an opportunity for the student to write the teacher a note of “Why they are special” to include with the gift!
- Susick Staff Wish List – 7 teachers submitted Wish Lists
(UPDATE: As of 4/10/19 – 10 teachers submitted lists)
 - Lists were compiled into one document and shared with the members.
 - Treasurer was asked to project spending and earnings for the remainder of the year. Based on the report, PTO will have a little over \$2,000 left to spend this year.
 - It was unanimously voted to divide the money up between a potential 39 staff members. Each will receive \$50 towards their list
 - C. Coppola-Hanna will contact teachers to ask them to prioritize their items for purchase.
 - C. Coppola-Hanna will purchase items to keep a record of receipts
- Singo Update – Many viewed the Bloomz post but no one responded. Spoke with H. Wilson and it was decided to move the fundraiser to September. During August, we will begin promoting it on Bloomz as a form of “bingo” for clarification and to generate interest.
- Jimmy John’s Field “Susick Day” - Flyers printed with a 40% discount from Vista Print. Will send out to parents in the next couple weeks.
- Chuck E Cheese Day – Had a great turnout. Received several Positive responses. Will check with R. Evans for a final tally of money raised from sales percentage.

Principal: M. Babbish

- M-Step Testing: Has begun this week with 5th graders. Beginning of May will be 4th graders followed by 3rd graders mid-May. M-Step is an important state sanctioned testing students take from 3rd grade through 8th grade prior to PSAT. Susick students are encouraged to get a good night's rest and eat a healthy breakfast before testing. School provided snacks during the day.
- Truancy has become an issue for several students at Susick where absences have reached over 20. Being addressed formally.
- Currently, only about 8 families have elected to move back to Holden
- Still in need of Lunchroom Supervisors for next year. Accepting volunteers who are available a couple times a week as well.
- Asked for monetary help as well as ideas for the lobby after the renovations. Looking to make Susick more welcoming, more of a gathering place feel. Personalized welcome mat suggested. Several families have been touring Susick as possible enrollees next year, so would like an entrance that promotes "who Susick is, what Susick is about." (See J. Kelly and A. Waelchli notes below for additional ideas.) C. Coppola-Hanna motioned to use proceeds from some of the popcorn sales towards the purchase of furniture, etc. Voted on – passed with a unanimous vote. (8-0)
- Would like to establish a Forum of Parents for suggestions on how to handle Kindergarten Roundup and Camp due to the building not being available prior to the first day of school. Also would like ideas on where to host the Back to School BBQ, as well as options for the Open House – possibly moving it prior to school starting. Several parks were suggested as possible locations including Brinston Park in the Susick neighborhood and Nelson Park on 15 mile road. Goal is to establish a forum first of August to begin developing/executing ideas.

Open Floor:

- J. Kelly:
 - Suggested asking local furniture stores/department stores if they offered donations, or programs to help design gathering spaces.
 - Would like to develop a Branding Campaign for Susick with cohesive signage, brochures, videos, etc. to promote what distinguishes Susick from the rest of the elementary schools, and just who we are!
 - Create a promotional atmosphere sharing student success stories; recap of events held; interviews with teachers describing why they choose to teach, when they first new they wanted to be a teacher and their skills/strengths that make them stand out.
 - Asked S. Cotton to help with designs. C. Coppola-Hanna will help with executions of print and video elements.
 - Gathering place atmosphere will tie into the branding theme as well.

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- A. Waelchli:
 - Suggested we have an internal nomination process of “Teacher of the Month” with a special bulletin board and small token given out.
 - Suggested we spotlight a staff member with an award recognizing an act over and above the call of duty. Described the “Daisy” award at Beaumont where winners receive flowers, lunch, their photo hung, and a write-up in the newsletter.
 - Suggested periodic letters from students of “My teacher is special because...”. Will also include this with Teachers Appreciation gift as previously noted.
 - Motioned to consider purchasing the personalized Susick welcome mat as an end of the year gift. All members were interested. Will be revisited once cost has been determined.

Announcements

Next Meeting: Tuesday, May 14, 2019 6pm

Meeting Adjourned At: 7:35 pm

Minutes Compiled By: Christina Coppola-Hanna