



2021/2022 Susick PTO Board Member Pre-Planning Meeting

Date: Thursday August 26, 2021

Location: Virtual via WebEx

Time: 9:06pm – 11:19pm

Members Present:

- Crystal Standerwick – President
- Susie Bellos – Vice President
- Debbie McGee – Treasurer
- Christina Coppola-Hanna – Secretary

Meeting called to order: 9:06pm

PTO Monthly Meeting Date/Time:

- Board agreed to hold meetings the third Thursday of each month at 7:30pm
- Meeting will be held virtually via WebEx to encourage greater participation from parents and teachers.
- First meeting tentatively scheduled for Thursday September 23 @ 7:30pm

PTO Email:

- C. Standerwick to monitor emails on PTO Gmail account: ptosusickgroup@gmail.com

Initial Fundraisers:

- **Little Caesar's Pizza kits** suggested. Need to re-establish contact and find out more information on program and timing
- **World's Finest Chocolate** – Ken Fuhr contacted the board via the PTO email for a possible Fall sale: Board elected to hold off on fundraiser until COVID uncertainty stabilizes and we get more direction from district on restrictions this school year. C. Standerwick to return email with decision.
- **Penguin Patch** – Currently signed up for winter Holiday Secret Santa shop as previous year with caveat of being able to cancel with no penalty by October. Board elects to cancel at this time. Need to follow-up with cancellation.
- **Local Stores Card/Coupons Fundraiser** – S. Bellos suggested Coupon Card fundraiser used by high school football teams for fundraising. The card cost is \$20 and consists of several coupons at local businesses for immediate savings. S. Bellos will track down more information on how the program works. Board in favor of trying this fundraiser. If remaining cards after fundraiser, can use those for raffles, give-a-ways, etc. throughout the year.
- **Amazon Smiles**– Need to encourage parents to use Susick PTO as a charity with Amazon smiles. Percentage of purchase will go to Susick PTO after minimum reached. No extra cost to parents. Works like Kroger rewards.
- **Amazon Wish List** – D. McGee suggested creating a wish list for parents to donate

First Day of School:

- Students (8/31):
 - Discussed ideas including: yard signs, balloon arches and chalk decorations. Agreed on yard signs.
 - Yard sign – "Welcome Back to School Susick Dragons!"
 - 24-hours = \$85
 - Additional 24 hours = \$45
 - Total= \$130
- Teachers First Full Day (9/7):
 - Morning Coffee and Breakfast Cart – PTO staff will provide cart service to staff with an assortment of continental breakfast goodies.
 - C.Coppola-Hanna to check into costs and report back to board
 - C. Coppola-Hanna: created "Room Service" cards to pass out on 8/31 for order delivery on 9/7
- Student Appreciation Popsicles
 - Small thank you to students from the PTO – freezer pops
 - Pass out Friday September 10th
 - S. Bellos will pick up freezer pops

Susick Snack Shack

- D. McGee suggested asking parents for donations
- D. McGee would like to set a budget for overall expense
- C. Standerwick asked about providing a vending machine for staff lounge. Currently owns a company. Due to Article III of 501c3 Non-Profit licensing, this would be a conflict of interest if PTO was to purchase from her. Vending machine declined by board.
- S. Bellos suggested having a "Social Committee" - providing snacks and allowing teachers to purchase on honor system. Board still considering this method.
- C. Coppola-Hanna suggested building a permanent Snack Shack rack – will look into this

Susick School Store

- C. Standerwick inquired about reviving school store to sell items like pencils, erasers, spirit items, etc.
- D. McGee stated that school store was previously dissolved due to it being time consuming with no profit
- Board agree to not revive school store at this time

Teacher Participation

- Will encourage teachers to participate in extracurricular activities more.
- PTO will try to establish a "PTO Events Calendar" for teachers to pre-plan
- Idea presented: Showcase our honored guests to students –
 - o Example "5 Stars of Susick Staff – Mrs. Mutter, Mrs. Odren, Mrs. DeGroot, Mrs. Cushard and Mrs. Koch will be at this year's Fall Festival. Come out and see your favorite teachers....."

Overall Projected Budget:

- D. McGee along with board member input to develop a proposed budget for the year of projected costs
- Need to still discuss overall events PTO is planning to host along with committed fundraisers in order to develop a more finalized budget proposal
- D. McGee and C. Coppola-Hanna to remain holders of PTO bank debit card

Meeting with Mrs. Babbish:

- Contacted Mrs. Babbish for initial meeting with her and PTO Board. Agreed upon Wednesday September 1st after 2:30pm

Meeting adjourned: 11:19pm