



## **Susick Elementary PTO Meeting Minutes**

**Date and Location:** Wednesday, September 18, 2019 in the Media Center

**Meeting called to order by** President Christina Coppola-Hanna at 6:09 p.m.

**Attendance:** Christina Coppola-Hanna – President, Lisa Farrell – Vice President, Debbie McGee- Treasurer, Crystal Standerwick- Secretary, Michele Babbish- Principal Heather Wilson, Jolynn Stucky, Ranjith Changappa, Kellie Leclerc, Gabrielle Cumberbatch, Jill Burch, Tiffany Whitby, Ermire Qato, Vanessa Sesi, Rajaa Zuhra, Marwah Resen, Julie Kelly, Jeimy Winnie, Shane Cotton, Erion Gripshi

### **Officers' Reports**

President: Christina Coppola-Hanna

- Spirit wear online store
  - 6 designs
  - available all year long
  - [www.susickspiritwear.com](http://www.susickspiritwear.com)
  - Free shipping promotion 9/20-10/7
  
- Susick Bingo – Heather Wilson
  - Date Friday, 9/27
  - Adults only
  - Ticket money due by Monday, 9/23
  - Heather and Debbie M. to discuss whether prizes should be in the form of gift cards or cash.
  - Tiffany W. asked if it would be ok to donate if unable to attend an event- donations are always welcome and you do not have to be present to do so.

- Popcorn Fridays
  - 1st date of the year will be 9/27
  - Looking for volunteers – Christina C. to set up a sign-up sheet via Bloomz
- Fall Festival
  - Friday, 10/11
  - volunteers needed – contact Christina C. to organize a Sub-Committee
  - Courtney E. setting up NHS Volunteer Coordination App
  - Trunk or treat, Games, Food, Prizes and Decorations
  - To get an idea on participation now that we have an additional 100 students, M. Babbish asked some of our Angus families how the turnout was for their fall festival and Vanessa S. confirmed it was about the same participation as Susick had last year – around 15 decorated cars.
  - This year we can set-up earlier than the previous years because Susick has a half day.
  - Set-up will start around 12:15
  - Looking for donations – candy, pumpkins,
  - Crystal S. working on donations for prizes
  - Vanessa S. suggested wristbands (\$1 pre-sale and \$2 at the door). Pre-sale will give us an idea of how many people to attend.
  - Jeimy W. will contact the fire department

Treasurer: Debbie McGee

- Budget presented and voted on  
Jolynn S. motioned and Gabrielle C. seconded the motion
- Current \$2800 after all allocated funds from 2018/2019
  - Books \$3000
  - Rugs \$1000
  - Folders \$650

Vice President: Lisa Farrell

- Fund Run Voted on Thursday, 10/17
  - Need a Sub-Committee- contact Lisa F.
  - Shirts to cost around \$3200
  - Vanessa S. will contact her brother about possibly getting shirts at a lower cost (currently \$6.25/shirt)
  - Voted on whether to have families purchase shirts and everyone voted to have PTO cover the cost. We love that Susick PTO covers this cost and we usually make the money back rather quickly. Our shirts are a sentimental piece to our school, and we love having the connection it brings school-wide.
  - Susick shirts trying to be ordered by October 8th (Kindergarten filed trip)
  - Crystal S. brought in two sponsors which will cover \$1000

- Vanessa S. mentioned having a bounce house incentive – for all kids who raise at least \$25 they would get a half hour during school in the bounce house.
- Vanessa S. brought up possibly doing obstacle course in place of running around the building. Lisa to discuss details with our Gym teacher

Secretary: Crystal Standerwick

Help Wanted – In need of Lunchroom supervisors – Contact Maria Juncaj or Michele Babbish for any assistance you might need.

-Last year we had around 45-50 kids attending breakfast, this year we have around 135

- Volunteers
  - you need to be sure you have completed a background check
  - Breakfast starts at 8:20- 9:10
  - Lunch is 11:30-1:30
  - Parking lot attendant is 3:30- 4pm
- Paid position
  - Contact [www.wcskids.net](http://www.wcskids.net), click on the HR tab and follow the instructions from there.

**Principal's Report: Michele Babbish**

- Proud of our Susick community
- Welcomed our new Angus families
- Appreciates everyone taking time out to attend the meeting
- Discussed having a slow start to the year due to all the construction of the building and parking lot.
- Encouraged everyone to get on Bloomz- It's a great communication piece. Anyone can contact the front office, M. Babbish or any PTO member for assistance with this.
- Reminded everyone to complete their background checks
- Conducted our first fire drill and it was a success – everyone did awesome
- In need of upgrading our walkie-talkies- the district is providing some but not enough- may need to ask PTO for help with funding.
- Look for info on Bagel sales coming soon
- Crystal S. brought up transportation communication –
  - Busses have been late because of construction and currently there is no clear communication to the school or parents when this happens.
  - As soon as the office is aware of any transportation information, they will post to Bloomz
  - Gabrielle C. informed us of an App that tracks busses – She will be getting that info to M. Babbish

## **Open Floor**

- *Looking for An Arabic translator to join our PTO meetings – Contact Christina C. or any board member for more information*
- Vanessa S. asked if we have a dedicated photographer for all school events? Christina C. will follow up. Crystal S. suggested that if we can't dedicate one person then we could do a signup on Bloomz for anyone interested in taking great pics at specific events.
- Crystal S. – Promote PTO events everywhere – chat about upcoming events during drop off and pick-up so everyone is well informed.
- Jolynn Stucky mentioned putting up event flyers on the latchkey doors to keep all informed
- Kellie L. & Michele Babbish – our parking lot will be repainted with very distinct signs to help direct traffic and allow students and parents to have a visible crosswalk for a safer drop off and pickup.
  
- Branding Committee: Christina Coppola-Hanna, Julie Kelly, Shane Cotton and Crystal Standerwick
  - Julie K. discussed “What is Susick’s identity?”
    - Appreciation for our diversity
    - Parent and family involvement
    - Creating a welcoming piece in the front lobby of Susick and having the students be a part of the project
    - Shane C. to work on the artistic side and possibly including our art teacher Mrs. Duenow- still in the planning process
    - Showcasing our Susick Pride and confidence
    - All upcoming events can be found on [www.susickpto.com](http://www.susickpto.com)

**Next meeting is** Wednesday October 30<sup>th</sup>, 2019

**Meeting adjourned at** 7:26

**Minutes compiled by** Crystal Standerwick -Secretary