



## ***Susick 2024/2025 PTO Nominations Ballot***



Membership in this organization is open to all faculty, parents and legal guardians of students attending Susick Elementary School who agree to abide by the rules and regulations described in the bylaws of this organization. All current officers can be eligible for re-election. The term of all officers elected must be for one school year.

### **Current 2023/2024 PTO Board**

President: Christina Coppola-Hanna

Vice President: Susie Bellos

Secretary: Crystal Standerwick

Treasurer: Jolynn Stucky

**Please submit your ballots by Friday May 3rd to the PTO by turning it into the office or sending to PTO email: [ptosusickgroup@gmail.com](mailto:ptosusickgroup@gmail.com).**

**I would like to sign up for, or nominate:**

**PRESIDENT:** Name: \_\_\_\_\_

Be responsible for conducting all meetings. Be responsible for calling a Board meeting prior to the new school year to initiate plans for the years activities. Be responsible for coordination of all activities of the PTO.

**VICE PRESIDENT:** Name: \_\_\_\_\_

Preside at all meetings in the absence of the President. Be responsible for sending out cards, flowers, or gifts on behalf of the PTO in accordance with the guidelines. Serve as President if he/she cannot fulfill duties of the position.

**SECRETARY:** Name: \_\_\_\_\_

Be responsible for all PTO records except the Treasurers records. Record the minutes, including motions and vote results at all meetings and present them at the next regularly scheduled meeting for approval as well as submitting them for publication for the school website.

**TREASURER:** Name: \_\_\_\_\_

Maintain officer records with all correspondence and contacts made during the school year. Prepare the PTO school budget as approved by the Board and present it at the first general membership meeting of the school year. Maintain all financial records of the PTO. Shall be responsible for coordination with any outside accountant, auditor, or governmental entity for any audit or review.